School Advisory Committee Minutes

Webster Elementary School

Thursday, December 17, 2020

 5:30 PM

1. SAC Chair and Co-chair will open meeting and extend welcome to attendees.
2. Reminder to share first and last name in chat box for attendance purposes.
3. Reminder about the *Non-instructional Textbook Adoption Committee* needs and school level contact information: Rob Hall, Webster ILC, 904-547-3860.
4. Share information regarding brick and mortar SAC meeting opportunity.
5. Vote on the final approval of the modified Parent-Student Compact.
6. Discuss the Parent and Family Engagement Plan.
7. Provide an update regarding school events.
8. Provide a questions & answers session.

**Attendance:** Tina Motley, Bethany Groves, Jennifer Gurick, Alejandra Irizarry, Alexius Ferguson, Elizabeth Jennings, Crystal Heindl, Sine Rodney, Emily Higgins, Fadi Freigi, Andrea Thompson, Christine Stephens

**Minutes:**

Mrs. Motley opened the meeting and greeted attendees.

She shared that SAC meetings must now have an in-person option based on The Governor’s Executive Order, but virtual meetings will continue. Information regarding the meeting location will be shared along with the virtual link before each meeting.

Mrs. Motley shared that January’s meeting would be longer than usual and the focus will be the SAC needs assessment survey (review, discuss, and update).

Mrs. Groves reviewed the modified Parent-Student Compact and meeting attendees voted on the updated compact. All were in favor of the updated technology component. The updated compact will be shared with all families.

Mrs. Groves discussed the Parent and Family Engagement Plan, or PFE. This will be the focus of February ‘s meeting. Mrs. Groves will email the plan to everyone for review and in preparation for the February meeting.

Mrs. Groves shared the media remodel plans, including color scheme, layout, and family support opportunities. She also shared that each classroom will have a touch screen TV installed over the holiday break.

School events and the current school status were shared: school dance performance 12/18, literacy week events TBA in January, WES is currently down to 14 DL students, the new tutoring plan to begin 1/25/21 (the grant funded plan offers tutoring opportunities to more students across most grade levels, possibly more days in each subject area), mid-year assessments are scheduled and the data will be shared at the January meeting.

A question and answer session provided. The following inquiries were made:

1. Mr. Freigi asked about DL testing, retake opportunities, and student academic support. Mr. Freigi inquired about the level of district support in the process.

Mrs. Groves responded to the question. She shared that we are using formative assessments on a regular basis, some of which are provided by the district. These assessments help teachers determine students’ level of understand and whether reteach session are needed. Tutoring and small group instruction are also taking place. All of which help close student learning gaps. A data comparison of the district developed formative assessments was shared.

Mrs. Groves shared that there will be a plan n place to assist with summer learning gaps. More information to come.

The meeting closed at 5:57 PM. The next SAC meeting will be hep on 1/21/21 at 5:30 PM.